

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, October 6, 2022
5:30 PM

Present:

Jaime Salgado, **Chairman**
Steve Schultz
John Butitta
Paul Arena
Joe Hoffman
Keith McDonald

Others Present:

Joe Chiarelli, County Board Chairman
Pat Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Ann Johns, Purchasing Director
Shawn Franks, Facilities
Dan Magers, IT Department
Carol Hartline, Attorney
Jerry Wolf, MGT

Absent

Jean Crosby

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 7, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item Cost Fee Study (Jerry Wolf from MGT)
- F. Discussion Item ARP Phase 4 (David J. Rickert)
- G. An Ordinance providing for the issuance of approximately \$12,500,000 of General Obligation Refunding Bonds (Alternate Revenue Source), providing for the pledge of certain revenues to the payment of principal and interest on the Bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment, and providing for the sale of the Bonds to the purchaser thereof
- H. Ordinance to Amend the Budget for ARP Phase 3 Part B
- I. Ordinance to Amend the Budget for River Bluff Nursing Medicaid Audit Transfer
- J. Resolution Approving Nurse Call System for River Bluff Nursing Home
- K. Resolution Awarding HPE Aruba Wireless Access Points and Brackets (Bid 22B-2254)
- L. Resolution Awarding Replacement HPE Servers (Bid 22B-2255)
- M. Ordinance to Amend the Budget for ETSB Salary Requirements
- N. Other Matters

O. Adjournment

Chairman Salgado called the meeting to order at 5:30 PM.

Motion to approve the minutes of July 7, 2022

Motion: Mr. Hoffman, Seconded: Mr. Schultz.

Motion passed by unanimous voice vote.

Public Comment

Chairman Salgado omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item Cost Fee Study (Jerry Wolf from MGT)

The Finance Committee directed Dave Rickert, CFO to do a study to look at the countywide structure for fees, which is a revenue source for Winnebago County. Under Dave Rickert's and Ann John's leadership, Jerry Wolf, and his firm, MGT conducted this study. Pat Thompson welcomed Jerry Wolf to the meeting. Jerry Wolf reviewed the study that was prepared with committee members.

- A discussion followed. Mr. Schultz made the suggestion to do an annual review of fees and apply the spreadsheet technique of the actual expense or use a measure of inflation on the baseline fees after the changes to the fees and apply an inflation rate to those fees that the inflation rate can be applied to. Mr. McDonald advised the need to increase fees to recover the cost of the study.

Discussion Item ARP Phase 4 (David Rickert)

Mr. Rickert gave an update on the ARP Phase 4 changes. All programs rated high or medium by the committee were reviewed by Baker Tilly. The only one rejected was because there wasn't a strong tie to Covid or associated with the American Recovery Plan Act was the 911 Emergency Memorial. Everything else was approved and ready for the next step. The bond issue is underway and the Chairman's initiative projects in Finance waiting check approval. Mr. Rickert advised attention can be focused on the high and medium programs and whether the committee would like them brought forward for a vote, with the exception of the TIFF District Water Project with the recommendation of the committee requesting additional information. Chairman Salgado called for questions.

- A discussion followed. It was recommended to move forward in resolution form for all but the American Legion and the TIFF District Water Project. Agreement reached to move forward in creating resolutions for those that are ready including Water Resources, Habitat for Humanity Housing Plan, Northern Illinois Food Bank and Child Advocacy Center.
- A discussion followed.

Mr. McDonald reported receiving a call from the President of the Winnebago County Fire Chief Association on the progress of the MABAS (Mutual Aid Box Alarm System) incentive project. Mr. McDonald was asked to provide Mr. Rickert with the information to be considered by the Finance committee for ARP Phase 4. A narrative will be written to send to Baker Tilly along with the application.

- A discussion followed.

An Ordinance providing for the issuance of approximately \$12,500,000 of General Obligation Refunding Bonds (Alternate Revenue Source), providing for the pledge of

certain revenues to the payment of principal and interest on the Bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment, and providing for the sale of the Bonds to the purchaser thereof

Motion: Mr. Schultz, Seconded: Mr. McDonald.

Mr. Rickert discussed the steps to complete the Bond closure. Chairman Salgado called for questions on the Ordinance.

- A discussion followed. Mr. Rickert will provide additional information from Speer Financial, Inc. to the committee.

Motion passed by unanimous voice vote.

**Ordinance to Amend the Budget for ARP Phase 3 Part B
Resolution Awarding HPE Aruba Wireless Access Points and Brackets (Bid 22B-2254)
Resolution Awarding Replacement HPE Servers (Bid 22B-2255)**

Motion: Mr. Schultz, Seconded: Mr. Hoffman.

- A discussion followed on Item H, the Ordinance to amend the budget for ARP Phase 3 Part B, the bids to install infrastructure and new wireless access points.
- A discussion followed.

Item K and L are the bids for the Ordinance amending the budget to be included with the Ordinance.

Motion: Mr. Rickert, Seconded: Mr. Hoffman.

- Item K is a Resolution to execute the purchase order awarding Heartland Business Systems, LLC's bid for HPE Aruba Wireless Access Points and Brackets (Bid 22B-2254). Item L is a Resolution to execute the purchase order awarding CDS Office Technologies bid for replacement HPE Servers (Bid 22B-2255).
- A discussion followed.

Motion to approve H, K and L passed by unanimous voice vote.

Ordinance to Amend the Budget for River Bluff Nursing Medicaid Audit Transfer

Motion by Mr. Schultz and Seconded by Mr. Hoffman.

Mr. Rickert gave a brief update on the Ordinance to amend the budget for River Bluff Nursing Medicaid Audit Transfer.

- A discussion followed. The recommendation is to follow up in evaluating the audit and make the recommendations to the Finance Committee.

Motion passed by unanimous voice vote.

Resolution Approving Nurse Call System for River Bluff Nursing Home

Motion: Mr. Schultz, Seconded: Mr. Hoffman.

Mr. Rickert and Mr. Thompson gave an overview of the Resolution approving the Nurse Call System for River Bluff Nursing Home.

- A discussion followed.

Motion passed by unanimous voice vote.

Ordinance to Amend the Budget for ETSB Salary Requirements

Motion: Mr. McDonald. Seconded: Mr. Schultz.

Mr. Rickert discussed the Ordinance to amend the Budget for the ETSB salary requirements.

- A discussion followed.

Motion passed by unanimous voice vote.

Closed Session to Discuss Pending Litigation and Personnel Matters

Motion: Mr. Schultz, Second: Mr. Hoffman.

Roll call: Mr. Salgado yes, Mr. Schultz yes, Mr. Butitta yes, Mr. Arena yes, Mr. Hoffman yes, and Mr. McDonald yes.

Mr. Salgado – No action taken in closed session.

Other Matters

None.

Adjournment

Moved: Mr. Schultz, Seconded: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant