

**Winnebago County Board**  
**Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, September 22, 2022  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Jean Crosby  
Paul Arena  
Joe Hoffman  
Dorothy Redd

**Others Present:**

Patrick Thompson, County Administrator  
Dave Rickert, Chief Financial Officer  
Lafakeria Vaughn, State's Attorney's Office  
Angie Goral, County Board Member  
Steve Schultz, County Board Member  
Shawn Franks, Facilities  
Rick Ciganek, Sheriff's Office  
Pat McDiarmid, River Bluff Nursing Home  
Mark Lofgren, River Bluff Nursing Home  
Jeff Duesterbeck, Huffman Facility Development, Inc.

**Absent:**

John Butitta  
Jaime Salgado

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes - None
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding County Construction Project Consultant
- F. Future Agenda Items
- G. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

**Approval of Minutes**

None

**Public Comment**

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

**Resolution Awarding County Construction Project Consultant**

Motion by Chairperson McDonald. Seconded by Ms. Crosby.

- A discussion followed.
- Amend the Resolution in Section Two, Payments adding Sub-paragraph C, Title Maximum “total fees and expenses within a fiscal year shall not exceed \$40,000 unless approved by the Board” and Paragraph Four, Term to read “Consultant’s term of engagement shall begin upon approval by the County Board and shall continue unless cancelled by either party.”

Motion by Chairperson McDonald. Seconded by: Ms. Crosby.

- A discussion followed.

Motion with amendments to Resolution Awarding County Construction Project Consultant was passed by unanimous voice vote.

**Future Agenda Items**

- Update at next meeting on RBO.
- Insurance Items from HR Dept.
- Updated information on the Solid Waste Management Plan.
- Information on request to uncap wells, capped via a Resolution passed in 2017. The EPA has agreed to uncapping the wells.

**Motion to Adjourn.** Moved: Ms. Crosby, Seconded: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Administrative Assistant