

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, December 15, 2022
5:30 PM

Present:

Keith McDonald, Chairperson
John Butitta
Paul Arena
Valerie Hanserd
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Ann Johns, Purchasing
Lafakeria Vaughn, State's Attorney's Office
John Sweeney, County Board Member
John Guevara, County Board Member
Brett Frazier, Animal Services
Chris Scrol, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of September 1, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Annual Fire Alarm Inspection Services
- F. Resolution Approving Emergency Agreement With Terracon
- G. Ordinance Amending Chapter 14 of the Winnebago County Code of Ordinances Regarding Registration Fees for Dogs and Cats
- H. Ordinance Amending Chapter 2, Article II, Division 4 of the Winnebago County Code Relating to the Rules of Procedure of the County Board of the County of Winnebago, Illinois
- I. Future Agenda Items
- J. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chair Keith McDonald yes, John Butitta yes, Paul Arena yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

Approval of September 1, 2022 Minutes

Motion made to approve the September 1, 2022 minutes.

The committee unanimously approved the minutes of September 1, 2022.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Awarding Annual Fire Alarm Inspection Services

A motion was made and seconded to approve the Resolution awarding annual fire alarm inspection services.

- A discussion followed.

Motion passed with unanimous voice vote.

Resolution Approving Emergency Agreement With Terracon

A motion was made and seconded to approve the Resolution approving the emergency agreement with Terracon.

- A discussion followed.

Motion passed with unanimous voice vote.

Ordinance Amending Chapter 14 of the Winnebago County Code of Ordinances Regarding Registration Fees for Dogs and Cats

A motion was made and seconded.

- A discussion followed.

Motion passed with unanimous voice vote.

Ordinance Amending Chapter 2, Article II, Division 4 of the Winnebago County Code Relating to the Rules of Procedure of the County Board of the County of Winnebago, Illinois

Motion: Chairperson McDonald. Second: Mr. Arena.

- Mr. Thompson reported the Ordinance was referred back to committee from the County Board with the addition of Sections 2-91 and 2-92. The Ordinance is on the table for discussion.
- A discussion followed.

Mr. Arena moved that following G., the new H., “The Chair may terminate attendance by other means in the event conditions of paragraph F. and paragraph G. are not met.” For clarity, paragraph F. says “the member shall maintain proper decorum and the member must be physically present and able to communicate effectively.” H. would become I. and at the end of the paragraph, following the period, “Attendance by other means shall be limited to four times in a calendar year.”

Second: Mr. Butitta.

- Chairman McDonald called for discussion.

Ordinance passed unanimously by voice vote.

Chairman McDonald called for any discussion on the amended Ordinance and motioned for approval.

The amended Ordinance passed unanimously by voice vote.

Other Business

- Vice Chairperson - Chairman McDonald discussed the open position of Vice Chairperson to the committee. Ms. Hanserd agreed to accept the position of Vice Chairperson to the Operations and Administrative Committee.
- Schedule of Meetings – Committee members agreed to keep the same schedule of meeting on Thursday’s at 5:30 pm.

Motion to Adjourn. Moved: Mr. Butitta, Seconded: Mr. Salgado.
Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant