

Winnebago County Board
Finance Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, January 19, 2023
5:30 PM

Present:

John Butitta, **Chairman**
Jaime Salgado, Vice Chairman
Joe Hoffman
Keith McDonald
Michael Thompson

Absent:

Jean Crosby
John Sweeney

Others Present:

Patrick Thompson, County Administrator
David Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Emily Behnke, Circuit Court
Sue Goral, Treasurer
Ann Johns, Purchasing Director
Shawn Franks, Facilities
Tom Jakeway, Circuit Court
Tom Lawson, Chief Deputy Circuit Clerk
Dr. Sandra Martell, WCHD
Chris Petrus, IT Dept
Chris Scrol, County Board Member
Nicole Ticknor, Circuit Court

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 20 and November 3, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item update on Winnebago County Investments by Treasurer Sue Goral
- F. Discussion Item Circuit Clerk Budget by Tom Lawson Chief Deputy Circuit Clerk
- G. Discussion Item Capital Improvement Projects for Fiscal Year 2023 by Dave Rickert CFO (attachment)
- H. Discussion Item ARP Phase 4 by Dave Rickert CFO (attachment)
- I. Discussion Item Cash Defeasance of General Obligation Bonds by David Rickert CFO (attachments)
- J. Ordinance for Approval of Budget Amendment for Circuit Court Bailiff
- K. Ordinance for Approval of Budget Amendment for Court Liaison Position
- L. Resolution Authorizing Amended Agreement for the Improving Criminal Justice Response to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant
- M. Resolution Authorizing Amended Agreement for the Justice for Families Grant

- N. Resolution Authorizing Service Agreements for the Abuse in Later Life Grant
- O. Other Matters
- P. Adjournment

Call to Order

Chairman Butitta called the meeting to order at 5:30 pm.

Roll Call

Chair Butitta yes, Mr. Thompson yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Hoffman yes.

Approval of Minutes

Motion: Mr. Hoffman.

Second: Mr. Salgado.

Motion to approve minutes of October 20 and November 3, 2022 unanimously approved.

Public Comment

Chairman Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item update on Winnebago County Investments by Treasurer Sue Goral

Treasurer Sue Goral shared a handout on County Assets as of 12/31/2022 and reviewed investments with committee members. Discussion followed. The Treasurer was thanked for her report.

Discussion Item Circuit Clerk Budget by Tom Lawson Chief Deputy Circuit Clerk

Tom Lawson circulated documents to committee members for review and advised of four items for discussion. Mr. Lawson discussed the current situation with the Fire Pay and gave an update on the Insurance Claim and the status of the first, second and third floors of the courthouse. Discussion followed. Mr. Lawson discussed the Capital Improvement Plan Project to replace scanners for probation, trial court administration, courtrooms and Mr. Lawson's office. The committee agreed the project be added to the Public Safety Sales Tax Fund list. Mr. Rickert received approval for the continuance of payment to personnel that is trending over budget with a mid-year correction. Mr. Lawson discussed the current Case Management System and stated Circuit Court Tom Klein asked that a committee begin exploring a new Case Management System. Mr. Lawson plans to present a presentation for a new system that would be included in the 2024-2025 budget. Mr. Lawson was thanked for his report.

Discussion Item Capital Improvement Projects for Fiscal Year 2023 by Dave Rickert CFO (attachment)

Mr. Rickert reviewed the updated Capital Improvement Projects with the committee. Discussion followed. Chairman Butitta proposed approving the General Fund Budget Capital Improvement requests. Discussion followed on the garage for the Highway Department. The Finance committee will send the entire list of the General Fund Budget Capital Improvements, with the exception of the new garage for the Highway Department, for approval to the Operations committee. The Public Safety Sales Tax Capital Budget requests were reviewed. Chairman Butitta proposed forwarding the requests to Operations including the Circuit Clerk Scanner request. Mr. Thompson shared a request for construction of a jury box for the domestic violence courtroom. The jury box construction with a cap at \$40,000, will be included in the Capital Budget requests for the Operations committee to approve.

Discussion Item ARP Phase 4 by Dave Rickert CFO (attachment)

Mr. Rickert updated the committee on the Phase 4 ARP requests. Discussion followed on the WFCA Fire Protection District requests. Chairman Butitta suggested the TIF District Water Project 50% Funding project be moved to the Economic Development committee.

Discussion Item Cash Defeasance of General Obligation Bonds by David Rickert CFO (attachments)

Mr. Rickert reported an opportunity for payment of the General Obligation Bonds and referred the committee to the attachments. Discussion followed. This will be brought forward with a resolution at the February 2, 2023 committee meeting.

Ordinance for Approval of Budget Amendment for Circuit Court Bailiff

Motion: Chairman Butitta.

Second: Mr. Thompson.

Discussion: Mr. Jakeway discussed the Ordinance Budget Amendment to add two associate judges and two additional Circuit Court bailiff support staff.

Motion passed with a unanimous voice vote.

K. Ordinance for Approval of Budget Amendment for Court Liaison Position

Motion: Chairman Butitta.

Second: Mr. Salgado.

Discussion: Mr. Jakeway introduced Ms. Emily Behnke who spoke on the Budget Amendment for the Court Liaison position. The position is a one-year position but has the potential to be extended through grant funding.

Motion passed with a unanimous voice vote.

Resolution Authorizing Amended Agreement for the Improving Criminal Justice Response to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant

Motion: Chairman Butitta.

Second: Mr. Salgado.

Discussion: Mr. Jakeway spoke on the Resolution related to domestic violence grant programming. Ms. Behnke reported receiving a no cost extension on the Improving the Criminal Justice Grant program.

Motion passed with a unanimous voice vote.

Resolution Authorizing Amended Agreement for the Justice for Families Grant

Motion: Chairman Butitta.

Second: Mr. Thompson.

Discussion: Ms. Behnke advised the Justice for Families Grant expires September 2024. There is no additional cost to extend the grant for the remainder of the grant period.

Motion passed with a unanimous voice vote.

Resolution Authorizing Service Agreements for the Abuse in Later Life Grant

Motion: Chairman Butitta.

Second: Mr. Hoffman.

Discussion: Ms. Behnke reported the Abuse in Later Life Grant expires in September 2023 with no additional cost to extend the grant.

Motion passed with a unanimous voice vote.

Other Matters

Chairman Butitta called for any other matters to come before the committee.

- Mr. McDonald reported an update on the estimated cost for scanners related to the Capital Improvement Plan Project from the budgeted cost of \$1,100 to \$900 per scanner.
- Mr. Rickert advised the need to have formal policies on Cannabis, Excise Sales Tax, the Casino funds and Opioid funds.

Adjournment

Motion: Motion made by Mr. Hoffman to adjourn.

Second: Mr. Salgado.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant