

Winnebago County Board
Finance Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, April 6, 2023

Immediately Following Operations & Administrative Committee Meeting

Present:

John Butitta, **Chairperson**
Jaime Salgado, **Vice Chairperson**
Jean Crosby
Joe Hoffman
Keith McDonald
John F. Sweeney
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
David Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Ann Johns, Purchasing Director
Scott Bloomquist, Reg. Supt., Regional Office of Education
Tom Hodges, Supervisor of Assessments
Char LeClercq, State's Attorney Office

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of February 2 and 23, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item American Rescue Plan Act (ARPA Phase 4)
- F. Resolution Adopting the Fiscal Year 2024 Budget Policy
- G. Ordinance for a Budget Amendment for A Buyer Position
- H. Resolution Authorizing a Salary Adjustment for the Winnebago County Supervisor of Assessments
- I. Resolution to Approve Payment of Stipends to the Regional Superintendent and Assistant Regional Superintendent of Schools (Boone and Winnebago Counties)
- J. Ordinance for a Budget Amendment for Procurement of Karpel Solutions Case Management System for the State's Attorney's and Public Defender's Offices
- K. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures
- L. Resolution Approving an Agreement between the County of Winnebago and Winnebago Homes Association for Emergency Rental Assistance Program 2 Funds
- M. Resolution Authorizing the Execution of Contracts to Temporarily Extend the Current Cable Television Franchise Agreements
- N. Closed Session to Discuss Pending Litigation
- O. Other Matters
- P. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 6:50 pm.

Roll Call

Chairperson Butitta yes, Vice Chairperson Salgado yes, Ms. Crosby yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Sweeney yes, Mr. Thompson yes.

Approval of February 2 and 23, 2023 Minutes

Motion: Ms. Crosby. Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Public Comment

Vice Chairperson Salgado omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item American Rescue Plan Act (ARPA Phase 4)

Discussion took place on the American Rescue Plan Act (ARPA Phase 4) List of projects.

Resolution Adopting the Fiscal Year 2024 Budget Policy

Motion: Chairperson Butitta. Second: Ms. Crosby.

Mr. Rickert thanked Molly Terrinoni, Finance Director and Marlena Dokken, Director, Chairman's Office of Criminal Justice Initiatives for their assistance on the policies for the 2024 Budget. Mr. Rickert discussed the Resolution for adopting the fiscal year 2024 Budget policy and procedures and processes for the 2024 budget.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment for A Buyer Position

Motion: Chairperson Butitta. Second: Mr. Salgado.

The Ordinance is a budget amendment for a buyer position.

Motion passed by unanimous voice vote.

Resolution Authorizing a Salary Adjustment for the Winnebago County Supervisor of Assessments

Motion: Chairperson Butitta. Second: Mr. Hoffman.

The Resolution is an authorization for a compensation adjustment for the Supervisor of Assessments.

Motion passed by unanimous voice vote.

Resolution to Approve Payment of Stipends to the Regional Superintendent and Assistant Regional Superintendent of Schools (Boone and Winnebago Counties)

Motion: Chairperson Butitta. Second: Mr. Thompson.

The Resolution is to approve payment of stipends to the Regional Superintendent and Assistant Regional Superintendent of Schools for Boone and Winnebago Counties to be effective October 1, 2023 and included in the 2024 Fiscal Year Budget.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment for Procurement of Karpel Solutions Case Management System for the State's Attorney's and Public Defender's Offices

Motion: Chairperson Butitta. Second: Mr. McDonald.

The Ordinance is to approve the Case Management software discussed and approved by the Operations and Administrative Committee.

Motion passed by unanimous voice vote.

Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures

Motion: Chairperson Butitta. Second: Mr. Hoffman.

The Ordinance is to approve a grant funded technology project in the Circuit Court as a Budget Amendment for Reimbursable Technology expenditures.

Motion passed by unanimous voice vote.

Resolution Approving an Agreement between the County of Winnebago and Winnebago Homes Association for Emergency Rental Assistance Program 2 Funds

Motion: Chairperson Butitta. Second: Mr. Salgado.

The Resolution approves an agreement between the County of Winnebago and Winnebago Homes Association transferring funds from WCERA2 (ERA2) funds to the Emergency Rental Assistance Program.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of Contracts to Temporarily Extend the Current Cable Television Franchise Agreements

Motion: Chairperson Butitta. Second: Mr. Thompson.

The Resolution extends the agreements with Comcast and Charter Communications until June 30, 2023.

Motion passed by unanimous voice vote.

Closed Session to Discuss Pending Litigation

Motion: Mr. McDonald. Second: Mr. Salgado.

Roll Call: Chairperson Butitta yes, Vice Chairperson Salgado yes, Ms. Crosby yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Sweeney yes, Mr. Thompson yes.

Chairperson Butitta: No action was taken in closed session.

Other Matters

Chairperson Butitta called for any other matters to come before the committee. None reported.

Adjournment

Chairperson Butitta called for a motion to adjourn.

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant