

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, February 2, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Joseph Chiarelli, County Board Chairman
Patrick Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Ann Johns, Purchasing Director
Lafakeria Vaughn, State's Attorney's Office
Rick Ciganek, Sheriff's Office
Jean Crosby, County Board Member
Debbie Crozier, Human Resources
Chris Dornbush, Director of Development Services
Shawn Franks, Facilities
Brett Frazier, Animal Services
Tom Lawson, Chief Deputy Circuit Clerk
Dr. Sandra Martell, Health Department
Chris Petrus, IT Department
John Sweeney, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of October 20, November 3 and 17, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Review/Approve Additional Design of HVAC Exhaust in Animal Services Building Project for Cat/Dog Wards
- F. Review/Approve Contingency Fund for Animal Services Building Addition/Renovations Project
- G. Resolution Authorizing Use of Winnebago County Health Department Surplus Funds to Pay Off the Bond on 555 N. Court Street
- H. Discussion regarding the 2023 Capital Budget Requests

- I. Discussion regarding the County's 457(b) Employee Deferred Compensation Retirement Plan
- J. Discussion regarding the IMRF Plan
- K. Closed Session Pursuant to OMA, 5 ILCS 120/2(c)(6)
- L. Future Agenda Items
- M. Adjournment

Chairperson McDonald called the meeting to order at 5:32 PM.

Roll Call

Chairperson McDonald yes, John Butitta yes, Paul Arena yes, Joe Hoffman yes, Jaime Salgado yes, Valerie Hanserd yes, Michael Thompson yes.

Approval of October 20, November 3 and 17, 2022 Minutes

Chairperson McDonald called for a request to approve the October 20, November 3 and November 17, 2022 minutes.

Motion: Mr. Butitta. Second: Ms. Hanserd.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Review/Approve Additional Design of HVAC Exhaust in Animal Services Building Project for Cat/Dog Wards

Mr. Thompson discussed a review of the additional design of the HVAC Exhaust in the Animal Services project for the cat and dog wards.

- Discussion followed.

Review/Approve Contingency Fund for Animal Services Building Addition/Renovations Project

Discussion took place on a Contingency Fund for the project.

- Discussion followed. A formal resolution will be submitted for approval.

Resolution Authorizing Use of Winnebago County Health Department Surplus Funds to Pay Off the Bond on 555 N. Court Street

Motion: Chairperson McDonald. Second: Mr. Salgado.

The Resolution authorizes use of Winnebago County Health Department Surplus Funds to pay off the Bond on 555 N. Court Street.

- Discussion followed on the Resolution.

Motion passed by unanimous voice vote.

Discussion regarding the 2023 Capital Budget Requests

The 2023 Capital Budget requests were reviewed. Committee members were referred to handouts, Agenda Items H1 and H2.

- Discussion followed on specific Capital Budget requests.
- Discussion took place on budget requests for the Juvenile Detention Center.

Discussion regarding the County's 457(b) Employee Deferred Compensation Retirement Plan

- Discussion took place on the County's Employee Deferred Compensation Retirement Plan. A review of plan providers will take place.

Discussion regarding the IMRF Plan

Discussion took place on additional benefits the IMRF offers in their plan. Refer to Attachment J, IMRF Form 6.

Closed Session Pursuant to OMA, 5 ILCS 120/2(c)(6)

Chairperson McDonald called for a motion to enter Closed Session.

Motion: Mr. Hoffman. Second: Mr. Salgado.

Roll Call: Mr. Butitta yes, Mr. Arena yes, Mr. Hoffman yes, Mr. Salgado yes, Ms. Hanserd yes, Mr. Thompson yes, Chair McDonald yes.

Chairperson McDonald - No action taken in Closed Session.

Future Agenda Items

Discussion for Security in the Administration Building.

Motion to Adjourn.

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Ms. Hanserd. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant