

**Winnebago County Board  
Finance Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, November 7, 2024

Immediately following the Operations & Administrative Committee Meeting

**Present:**

John Butitta, Chairperson  
Jaime Salgado, Vice Chairperson  
Joe Hoffman  
Keith McDonald  
John F. Sweeney  
Michael Thompson

**Others Present:**

Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office  
Chris Dornbush, Chief Operations Officer  
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit  
Tom Jakeway, 17th Circuit Court

**Absent:**

Jean Crosby

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of October 17, 2024 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item: Resource Intervention Center Position – Debbie Jarvis
- F. Resolution Approving Amendment to the Fiscal Year 2025 Budget Policy Regarding Grants
- G. Ordinance for a Budget Amendment WCCMHB Jail Navigator Vehicle
- H. Ordinance for a Budget Amendment for Justice for Families Grant Award
- I. Ordinance for a Budget Amendment for Order of Protection Service Grant Award
- J. Other Matters
- K. Adjournment

**Call to Order**

Chairperson Butitta called the meeting to order at 6:40 PM.

**Roll Call**

Chairperson Butitta yes, Vice Chairperson Salgado yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Sweeney yes, Mr. Thompson yes.

**Approval of October 17, 2024 Minutes**

Motion: Chairperson Butitta. Second: Mr. Hoffman.  
Chairperson Butitta called for any discussion.  
Motion passed by unanimous voice vote.

### **Public Comment**

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

### **Discussion Item: Resource Intervention Center Position – Debbie Jarvis**

Ms. Jarvis addressed the difficulties the Resource Intervention Center faces in filling positions after their grant was not renewed. The conversation will continue at the next committee meeting.

### **Resolution Approving Amendment to the Fiscal Year 2025 Budget Policy Regarding Grants**

Motion: Chairperson Butitta. Second: Mr. Thompson.

- Discussion followed.

Chairperson Butitta called for any other discussion.  
The motion passed by a unanimous voice vote.

### **Ordinance for a Budget Amendment WCCMHB Jail Navigator Vehicle**

Motion: Chairperson Butitta. Second: Mr. Hoffman.

- Discussion followed.

Chairperson Butitta called for any other discussion.  
The motion passed by a unanimous voice vote.

### **Ordinance for a Budget Amendment for Justice for Families Grant Award**

Motion: Chairperson Butitta. Second: Mr. Thompson.

- Discussion followed.

Chairperson Butitta called for any other discussion.  
The motion passed by a unanimous voice vote.

### **Ordinance for a Budget Amendment for Order of Protection Service Grant Award**

Motion: Chairperson Butitta. Motion seconded.

- Discussion followed.

Chairperson Butitta called for any other discussion.  
The motion passed by a unanimous voice vote.

### **Other Matters**

- A discussion took place regarding a request made at the Operations and Administrative Committee meeting by Mr. Arena to allocate unallocated ARPA funds of \$10,000 to the Harlem Community Center.

### **Adjournment**

Chairperson Butitta called for a motion to adjourn the meeting.  
Motion: Mr. Hoffman. Second: Mr. Sweeney.  
Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant