

**Winnebago County Board
Operations and Administrative Committee Meeting**

County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, November 7, 2024
5:30 PM

Present:

Keith McDonald, **Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado (arrived at 5:33 pm)
Michael Thompson

Absent:

Valerie Hanserd, **Vice Chairperson**

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Purchasing Director, (Staff Liaison)
Lafakeria Vaughn, State's Attorney Office
Chris Dornbush, Chief Operations Officer
Shawn Franks, Director, Facilities
Dan Magers, Chief Information Officer, IT Department
Kathy Clausen, Purchasing
Melinda Macias, Purchasing
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit
Jennifer Muraski, Coroner
Rick Ciganek, Sheriff's Office
Tom Jakeway, 17th Circuit Court
John Sweeney, County Board Member
Ray Montelongo, Montel Technologies

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 17, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Public Hearing for Authorizing Acceptance of Credit Cards By The Winnebago County Coroner's Office
- F. Resolution Authorizing Acceptance of Credit Cards By The Winnebago County Coroner's Office for Fees
- G. Resolution Awarding Payment Processing Services to Autoagent Data Solutions, LLC (MuniciPAY) for the Winnebago County Coroner's Office
- H. Resolution Awarding Flooring Replacement for the Coroner's Office Using CIP 24 Funds
Cost: \$53,628

- I. Resolution Awarding Space Study Analysis to the Juvenile Detention Center
Cost: \$59,600 not to exceed \$89,600
- J. Resolution Approving Bond Amount for Winnebago County Auditor Pursuant to 55 ILCS 5/3-1001
- K. Resolution Awarding Email Archiver Hardware Refresh Using CIP 2025 Funds
Cost: \$47,403
- L. Resolution Awarding Cybersecurity Antivirus Licensing Renewal Using County Automation Funds
Cost: \$93,820
- M. Resolution Awarding Cybersecurity Backup Licensing Upgrade Using CIP 2025 Funds
Cost: \$64,508
- N. Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds
Cost: \$8,198,692
- O. Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract
Cost: \$60,000 Annually
- P. Future Agenda Items
- Q. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Michael Thompson yes.

Approval of Minutes – October 17, 2024

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Public Hearing for Authorizing Acceptance of Credit Cards By The Winnebago County Coroner's Office

Chairperson McDonald read the Notice for the Public Hearing Authorizing Acceptance of Credit Cards by the Winnebago County Coroner's Office. Chairperson McDonald called for any questions or comments from the public. Chairperson McDonald stated that seeing none, the hearing was closed.

Resolution Authorizing Acceptance of Credit Cards By The Winnebago County Coroner's Office for Fees

Motion: Chairman McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

Roll Call

Mr. Salgado joined the meeting at 5:33 p.m.

Chairperson McDonald called for any questions or comments.
The motion was passed by a unanimous voice vote.

Resolution Awarding Payment Processing Services to Autoagent Data Solutions, LLC (MuniciPAY) for the Winnebago County Coroner's Office

Motion: Chairperson McDonald. Second: Mr. Hoffman.
Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Flooring Replacement for the Coroner's Office Using CIP 24 Funds Cost: \$53,628

Motion: Chairperson McDonald. Second: Mr. Salgado.
Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Space Study Analysis to the Juvenile Detention Center Cost: \$59,600 not to exceed \$89,600

Motion: Chairperson McDonald. Second: Mr. Salgado.
Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Approving Bond Amount for Winnebago County Auditor Pursuant to 55 ILCS 5/3-1001

Motion: Chairman McDonald. Second: Mr. Thompson.
Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Email Archiver Hardware Refresh Using CIP 2025 Funds Cost: \$47,403

Motion: Chairman McDonald. Second: Mr. Hoffman.
Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Cybersecurity Antivirus Licensing Renewal Using County Automation Funds

Cost: \$93,820

Motion: Chairman McDonald. Second: Mr. Thompson.
Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Cybersecurity Backup Licensing Upgrade Using CIP 2025 Funds

Cost: \$64,508

Motion: Chairman McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds

Cost: \$8,198,692

Motion: Chairman McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a majority voice vote. Mr. Arena voted no.

Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract

Cost: \$60,000 Annually

Motion: Chairman McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

Future Agenda Items

- PSB Draft Agenda Item for November 21, 2024.
- Discussion occurred regarding the allocation of \$10,000 in ARPA funds for Mr. Arena.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Hoffman.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant