

**Winnebago County Board  
Operations and Administrative Committee Meeting**

County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, November 21, 2024  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Valerie Hanserd, **Vice Chairperson**  
Paul Arena (late arrival)  
John Butitta  
Jaime Salgado (late arrival)  
Michael Thompson

**Absent:**

Joe Hoffman

**Others Present:**

Joseph Chiarelli, Chairman, Winnebago County Board  
Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Hope Edwards, Purchasing Director, (Staff Liaison)  
Lafakeria Vaughn, State's Attorney Office  
Chris Dornbush, Chief Operations Officer  
Shawn Franks, Director, Facilities  
Dan Magers, Chief Information Officer, IT Department  
Rick Ciganek, Sheriff's Office  
John Sweeney, County Board Member  
Eric Schwab, Ringland Johnson  
Joe Clinton, Arthur J. Gallagher  
Dominic Barcellona, Retired WCSO  
Carol Hartline, Attorney, Williams McCarthy  
John Small, Dumpsters

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – November 7, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution for Approval for Stop-Loss Insurance
- F. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for The Property and Casualty Coverage  
Cost: \$2,647,972
- G. Resolution Awarding Purchase of Phone Call Distribution System Using CIP 25 Funds  
Cost: \$62,015
- H. Resolution Awarding Cybersecurity Backup Annual Licensing Using Department Funding

- Cost: \$128,442
- I. Resolution Awarding Purchase of Two Vehicle Pool Replacements Using CIP 2024 Funds  
Cost: \$69,705
- J. Resolution Awarding LED Upgrades for Courthouse Garage Tunnel Using CIP 2024 Funds  
Cost: \$34,542
- K. Resolution Awarding Flooring Replacement for the States Attorney Office Using CIP 23 PSST Funds  
Cost: \$145,000
- L. Resolution Awarding Public Safety Building Design-Build Contract to Ringland-Johnson Construction Using ARPA Funds  
Cost: \$32,000,000
- M. Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds  
Cost: \$8,198,692
- N. Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract  
Cost: \$60,000 Annually
- O. Future Agenda Items
- P. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

#### **Roll Call**

Chairperson Keith McDonald yes, John Butitta yes, Valerie Hanserd yes, Michael Thompson yes.

#### **Approval of Minutes – November 7, 2024**

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

#### **Public Comment**

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

#### **Resolution for Approval for Stop-Loss Insurance**

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

#### **Roll Call**

Mr. Arena and Mr. Salgado joined the meeting at 5:33 p.m.

- Discussion followed.

The motion was passed by a unanimous voice vote.

#### **Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for The Property and Casualty Coverage**

Cost: \$2,647,972

Motion: Chairman McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any questions or comments.

- Discussion followed.

The motion was passed by a unanimous voice vote.

**Resolution Awarding Purchase of Phone Call Distribution System Using CIP 25 Funds**

**Cost: \$62,015**

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

**Resolution Awarding Cybersecurity Backup Annual Licensing Using Department Funding**

**Cost: \$128,442**

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

**Resolution Awarding Purchase of Two Vehicle Pool Replacements Using CIP 2024 Funds**

**Cost: \$69,705**

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

**Resolution Awarding LED Upgrades for Courthouse Garage Tunnel Using CIP 2024 Funds**

**Cost: \$34,542**

Motion: Chairman McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

**Resolution Awarding Flooring Replacement for the States Attorney Office Using CIP 23 PSST Funds**

**Cost: \$145,000**

Motion: Chairman McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

The motion was passed by a unanimous voice vote.

**Resolution Awarding Public Safety Building Design-Build Contract to Ringland-Johnson Construction Using ARPA Funds**

**Cost: \$32,000,000**

Motion: Chairman McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion: Chairperson McDonald moved to amend the Resolution according to the Memorandum in reference to 5.6.4 Allowances addition, page 14, and Article 17, Scope of Agreement, page 36, Exhibit 1, AIA Document, A141-2014, Exhibit A., Design Build Amendment and AIA Document A141-2014, Exhibit B., Insurance and Bonds. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

Motion: Chairperson McDonald moved to accept the Amended Resolution Awarding Public Safety Building Design-Build Contract to Ringland-Johnson Construction Using ARPA Funds. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

The amended motion was passed by a unanimous voice vote.

**Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds**

**Cost: \$8,198,692**

Chairperson McDonald reported that Resolution M. will be laid over.

**Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract**

**Cost: \$60,000 Annually**

Chairperson McDonald reported that Resolution N. will be laid over.

**Future Agenda Items**

- None reported.

**Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn.

Motion: Ms. Hanserd. Second: Mr. Thompson.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant