

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
County Board Room 8<sup>th</sup> Floor  
Winnebago County Courthouse  
400 West State Street  
Rockford, IL 61101

Thursday, December 5, 2024  
Immediately Following the County Board Meeting at 5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Paul Arena  
John Butitta  
Valerie Hanserd  
Joe Hoffman  
Jaime Salgado  
Michael Thompson

**Others Present:**

Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Hope Edwards, Director, Purchasing (Staff Liaison)  
Lafakeria Vaughn, State's Attorney Office  
Chris Dornbush, Chief Operations Officer  
Shawn Franks, Director, Facilities  
John Giliberti, State's Attorney Office  
Kevin Ogden, WCSO  
Dominic Barcellona, Retired Deputy Chief WCSO

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – November 21, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds  
Cost: \$8,198,692
- F. Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract  
Cost: \$60,000 Annually
- G. Future Agenda Items
- H. Adjournment

The Operations and Administrative Committee meeting was moved to County Board Room 815.

Chairperson McDonald called the meeting to order at 5:48 PM.

## **Roll Call**

Chairperson McDonald yes, Ms. Hanserd yes, Mr. Arena yes, Mr. Butitta yes, Mr. Hoffman yes, Mr. Salgado yes, Mr. Thompson yes.

## **Approval of Minutes – November 21, 2024**

Chairperson McDonald called for a motion to approve the minutes of November 21, 2024.

Motion: Valerie Hanserd. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

## **Public Comment**

Chairperson McDonald omitted reading the Public Comment Section of the Agenda because no one was present to speak.

## **Resolution Awarding Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds**

**Cost: \$8,198,692**

Motion: Chairperson McDonald. Second: Mr. Arena.

Chairperson McDonald advised of a lengthy amendment to read to add to the resolution and called for any discussion before reading the amendment to add Hartmann Electric Company to the agreement.

Chairperson McDonald stated he has several amendments under the guidance of legal counsel but would like to read them all as one amended motion.

First, Chairperson McDonald motioned to amend the title of Item E. to include Hartmann Electric Company so that it reads, “Resolution Awarding Hartmann Electric Company and Montel Technologies for Countywide Security Cameras and Integrator System Contract Using ARPA Funds.”

Secondly, Chairperson McDonald further moved to amend the third whereas to include Hartmann Electric Company to read, “**WHEREAS**, the County will enter into an agreement with Hartmann Electric Company and Montel Technologies for the necessary camera and integrator system upgrades.”

Thirdly, Chairperson McDonald moved to amend, the fourth whereas to include the name and address for Hartmann Electric Company, 750 Lee Street, Elk Grove Village, Illinois 60007.

Lastly, Chairperson McDonald moved to amend the **NOW, THEREFORE, BE IT RESOLVED** to include Hartmann Electric Company and address so it now reads, “**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$8,198,692 to Hartmann Electric Company, 750 Lee Street, Elk Grove Village, Illinois 60007.

Chairperson McDonald called for a second to the amended motion. Second: Mr. Thompson.

Chairperson McDonald stated the changes are in red on the resolution copy each committee member received.

Chairperson McDonald stated the amendment is before you.

- Discussion followed.

Chairperson McDonald called for a vote to approve the amendment.

The motion to approve the amendment was passed by a unanimous voice vote.

Chairperson McDonald motioned to approve the amended resolution, Item E., “Resolution Awarding Hartmann Electric Company and Montel Technologies for Countywide Security Camera and Integrator System Contract Using ARPA Funds,” as amended. Second: Mr. Arena. Chairperson McDonald called for further discussion.

- Discussion followed.
- The contract has been amended in accordance with the memo provided to the committee.
- Changes to the payment terms were also clarified with the committee.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the amendment.

The motion to approve the amended resolution was passed unanimously.

### **Resolution Awarding Montel Technologies for Countywide Security Camera and Integrator System Maintenance & Support Contract**

**Cost: \$60,000 Annually**

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

### **Future Agenda Items**

- Committee members will vote for a point of contact at the January meeting.

### **Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Hoffman.

The motion to adjourn was passed by a unanimous voice vote, and the committee adjourned at 5:56 pm.

Respectfully submitted,

Nancy Bleile  
Executive Assistant