

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
Winnebago County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Tuesday, August 20, 2024
3:00 PM

Present:

Frank Perrecone, **Chairperson**
Trent Brass, Vice Chairperson
John Butitta
Tim Delany
Teresa Gobeli (via Zoom)
Jim Knutson
Bernice Marinelli
Bob Nieman

Others Present:

Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Mary Ann Wigton, Office Manager, River Bluff Health & Rehabilitation
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Maggie Lewis, Human Resources Representative

Absent:

Jay Ferraro

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 16, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 1. Financial Statements (see attachment)
- G. River Bluff FY25 Budget
- H. Other Matters
- I. Adjournment

Call to Order

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 3:00 pm.

Roll Call

Chairperson Perrecone yes, Mr. Delany yes, Mr. Knutson yes, Ms. Marinelli yes, Mr. Nieman yes, Mr. Brass yes, Mr. Butitta yes.

A quorum is present.

Motion: Mr. Butitta made a motion to include board member Teresa Gobeli in the meeting via Zoom. Second: Mr. Knutson.

Teresa Gobeli was welcomed to the board meeting.

Approval of July 16, 2024 Minutes

Chairperson Perrecone called for a motion to approve the July 16, 2024 minutes.

Motion: Mr. Nieman. Second: Ms. Marinelli.

Chairperson Perrecone called for any discussion, corrections, or additions.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to there being no one present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

Ms. Schaffer reviewed the Administrator's Report.

Ms. Lewis reported on new staff hired and noted that Housekeeping, Social Services, and the Business Office are fully staffed. Ms. Lewis reported on the nursing staff hired and the openings left to fill. In July, the Assistant Director of Nursing position was filled. The Annual Wellness Clinic will be on-site Wednesday, August 21, 2024, from 6:30 am to 8:30 am for employees. A Flu Shot Clinic is scheduled for October 1, 2024.

Ms. Schaffer reviewed other highlights of the Administrator's report.

Census

The census was 144 in June with 5 long-term, 3 short-term, and 2 respite admissions. The current census will be 152 as of August 21, 2024, with additional admits expected.

- Discussion followed.

Chairperson Perrecone called for any other questions about Ms. Schaffer's report.

The next Census Task Force meeting is scheduled for September 2, 2024.

Ms. Schaffer and Mr. Butitta will attend the Illinois Association of County Board Members Nursing Home Committee on Thursday, August 22, 2024.

Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)

1. Financial Statements (see attachment)

Mr. Schultz reviewed the Budget for the month ended June 30, 2024.

- Discussion followed.

Mr. Schultz called for questions or comments.

- Discussion followed.

Mr. Schultz called for any other questions or comments.

River Bluff FY25 Budget

Mr. Schultz reviewed the Fiscal Year 2025 Budget.

- Discussion followed.

Ms. Wigton shared information on additional budget items for the 2025 Budget.

Motion: Mr. Knutson made the motion to approve the FY 2025 Budget. Second: Mr. Nieman.

- Discussion followed.

Motion passed by unanimous voice vote.

The Finance Department was thanked for their work in preparing the FY 2025 Budget and Mr. Schultz's support this past year.

Other Matters

- Community Foundation Update – Mr. Nieman met with Dan Ross, Community Foundation President. A contract setting up an Endowment Fund was shared with Mr. Schultz and Ms. Schaeffer. Approval for the contract language is pending from the Community Foundation's Board. The Board agreed to add it as an Agenda item for the next River Bluff Board meeting.
- Mr. Butitta will contact Mr. Stuart Gaines to meet with the River Bluff Board to educate the board on fiscal independence.
- Mr. Schultz will email CIP projects for the current year and FY25 to Board Members.

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant