

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, November 19, 2024
3:00 PM

Present:

Frank Perrecone, **Chairperson**
John Butitta
Tim Delany
Jay Ferraro
Teresa Gobeli
Jim Knutson (late arrival)
Bernice Marinelli
Bob Nieman

Others Present:

Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of October 15, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz)
 1. Financial Statements (see attachment)
- G. Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))
- H. Other Matters
- I. Adjournment

Call to Order

Chairperson Perrecone called the River Bluff Board of Directors meeting to order at 3:00 p.m. Chairperson Perrecone announced that Mr. Brass resigned from the Board of Directors because he has relocated and can no longer serve as a board member.

Roll Call

Chairperson Perrecone yes, Mr. Butitta yes, Mr. Ferraro yes, Ms. Gobeli yes, Mr. Nieman yes, Mr. Delany yes, Ms. Marinelli yes.

A quorum is present.

Approval of October 15, 2024 Minutes

Chairperson Perrecone called for a motion to approve the October 15, 2024 minutes.

Motion: Mr. Ferraro. Second: Mr. Nieman.

Chairperson Perrecone called for any discussion, corrections, or additions.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to there being no one present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

Ms. Schaffer reviewed the Administrator's Report.

Census

The current census stands at 148. The average daily census for October was also 148, with 20 referrals, 15 being accepted, and 5 resulting in denials. Additionally, there were 14 admissions.

HMO

The status of the two HMO applications is temporarily stalled.

IDPH/CMS

Two complaint surveys were conducted; the first in October found no issues, while the second in November is awaiting findings from the IDPH. A payroll-based audit from CMS has been completed and submitted.

Roll Call

Mr. Knutson joined the Board of Directors meeting.

Ms. Schaffer continued reviewing the Administrator's Report.

Staffing

Staffing and open positions were reviewed.

Goals

Ms. Schaffer reviewed goals set for Medicare, Medicaid, and Private Pay.

- Discussion followed.

Monthly Operations

Ms. Schaffer reported on the continuation of operation reviews. The MDS consultant's contract ended in September, but continues to provide services. A new MDS Consultant contract will be requested and provided for review at the next Board meeting.

Baker Tilly conducted an on-site audit and was provided with policies and procedures for review. Baker Tilly will return at the end of January or early February to continue their review.

Ms. Schaffer reported on the past month's activities, events, and other issues.

Ms. Schaffer shared an Executive Summary from Relias a provider of education, training, compliance management, and workforce enablement solutions for healthcare organizations.

- Discussion followed.

Chairperson Perrecone called for any further discussion and called for a motion.

Motion: Mr. Delany proposed accepting the Relias Bid at the Bronze Level for cloud-based storage and compliance, which includes the implementation and subscription fees.

Second: Ms. Gobeli.

Chairperson Perrecone called for any discussion.

The motion was passed by a unanimous voice vote.

- Discussion followed.
- Ms. Schaffer will provide an update on the Census Task Force at the December meeting.
- Ms. Schaffer will be scheduled to give a presentation at the January 2025 County Board.

Chairperson Perrecone called for any questions regarding the administrator's report.

- Discussion followed.

Discussion Item – Financial Report (Steve Schultz)

1. Financial Statements (see attachment)

The Budget for the month ended September 30, 2024, was reviewed, and improvements from the previous year were noted. Mr. Schultz thanked Ms. Schaeffer and the Board for the remarkable turnaround.

Chairperson Perrecone called for any other questions or comments.

Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))

Chairperson Perrecone called for a motion to enter a Closed Session.

Motion: Mr. Nieman. Second: Mr. Butitta.

Roll Call: Mr. Knutson yes, Mr. Butitta yes, Mr. Ferraro yes, Ms. Gobeli yes, Ms. Marinelli yes, Mr. Nieman yes, Mr. Delany yes, Chairperson Perrecone yes.

The motion was passed by a unanimous voice vote.

The Board reconvened in Open Session.

Chairperson Perrecone reported no action was taken in closed session

Other Matters

- The requirements for the open position on the River Bluff Board were discussed.
- A thank you letter will be sent to Mr. Brass for his contributions to the River Bluff Board.
- Contract with the Northern Illinois Community Foundation.

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Ferraro. Second: Mr. Nieman.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile
Executive Assistant