

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, November 20, 2025

Immediately following the Operations & Administrative Committee Meeting

Present:

John Butitta, Chairperson
Paul Arena
Valerie Hanserd
Joe Hoffman
John F. Sweeney

Absent:

Keith McDonald
Christina Valdez

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Reuter, Civil Bureau Chief, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Hope Edwards, Director, Purchasing
Dan Magers, Chief Information Officer
Shawn Franks, Director, Facilities
Tom Lawson, Chief Deputy, Circuit Clerk
Nicole Ticknor, Deputy Court Administrator, 17th Judicial Circuit Court
Rick Ciganek, Chief Deputy, WCSO
Josh Liston, WCSO

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of October 23, 2025 Special Meeting Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Ordinance for a Budget Amendment for Cameras and Access Card Readers
- F. Ordinance for a Budget Amendment for E-Citation Software Replacement
- G. Resolution Authorizing County Contribution for State's Attorneys Appellate Prosecutor's Program
- H. Ordinance for a Budget Amendment for Fiscal Year 2025 Year-End Adjustments
- I. Discussion – PSB Contingency Fund
- J. Other Matters
- K. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 6:55 PM.

Roll Call

Chairperson Butitta, yes; Mr. Arena, yes; Ms. Hanserd, yes; Mr. Hoffman, yes; Mr. Sweeney, yes.

A quorum is present.

Approval of October 23, 2025 Special Meeting Minutes

Motion: Chairperson Butitta. Second: Ms. Hanserd.

Chairperson Butitta called for any discussion.

Chairperson Butitta called for a vote to approve the minutes of the October 23, 2025, Special Meeting.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Ordinance for a Budget Amendment for Cameras and Access Card Readers

Motion: Chairperson Butitta. Second: Mr. Sweeney.

Mr. Thompson reviewed the ordinance. Mr. Magers provided additional information.

- A discussion followed.

Chairperson Butitta called for any additional discussion.

- A discussion followed.

Chairperson Butitta called for a vote to approve the ordinance.

The motion was passed by a unanimous voice vote.

Ordinance for a Budget Amendment for E-Citation Software Replacement

Motion: Chairperson Butitta. Second: Ms. Hanserd.

Mr. Thompson reviewed the ordinance. Mr. Lawson provided additional information.

Chairperson Butitta called for any discussion.

Chairperson Butitta called for a vote to approve the ordinance.

The motion was passed by a unanimous voice vote.

Resolution Authorizing County Contribution for State's Attorneys Appellate Prosecutor's Program

Motion: Chairperson Butitta. Second: Ms. Hanserd.

Mr. Schultz reviewed the resolution.

Chairperson Butitta called for any discussion.

Chairperson Butitta called for a vote to approve the resolution.

The motion was passed by a unanimous voice vote.

Ordinance for a Budget Amendment for Fiscal Year 2025 Year-End Adjustments

Motion: Chairperson Butitta. Second: Ms. Hanserd.

Mr. Schultz reviewed the ordinance.

Chairperson Butitta called for any discussion.

- A discussion followed.

Chairperson Butitta called for a vote to approve the ordinance.

The motion was passed by a unanimous voice vote.

Discussion – PSB Contingency Fund

Chairperson Butitta announced that the PSB Contingency Fund will be on the agenda for the December 4, 2025, finance meeting as a discussion item. The consultant will attend to provide additional details. Mr. Thompson provided some background on the project. Mr. Dornbush gave a brief overview.

- A discussion followed.

Other Matters

None reported.

Adjournment

Chairperson Butitta called for a motion to adjourn the meeting.

Motion: Ms. Hanserd. Second: Mr. Arena.

The motion was passed by a unanimous voice vote.

The meeting was adjourned.

Respectfully submitted,

Nancy Bleile
Executive Assistant