

**Winnebago County Board  
Operations and Administrative Committee Meeting**

County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, February 6, 2025  
5:30 PM

**Present:**

Keith McDonald, Chairperson  
Paul Arena  
John Butitta  
Valerie Hanserd  
Joe Hoffman  
Jaime Salgado  
Michael Thompson

**Others Present:**

Joseph Chiarelli, Chairman, Winnebago County  
Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Hope Edwards, Director, Purchasing (Staff Liaison)  
Lafakeria Vaughn, State's Attorney's Office  
Chris Dornbush, Chief Operations Officer  
Karen Elyea, Chief Strategy Officer  
Lori Gummow, County Clerk  
Kris Hockison, Admin. Clerk, Election Department  
Dr. Sandra Martell, RN, DNP, Public Health Administrator, WCHD  
Todd Marshall, LEHP, Director, Environmental Health Improvement, WCHD  
Carlos Molina, County Engineer, Highway Department  
John Sweeney, County Board Member  
Dave Tassoni, County Board Member  
Christina Valdez, County Board Member  
Jim Webster, County Board Member  
Julie Walsh, Citizen for Rural Transit  
Tom Walsh, Citizen for Rural Transit  
Lydia Johnson, Citizen for Rural Transit  
John Fisk, Citizen for Rural Transit  
Greg Gates, Executive Director, RMTD

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – January 16, 2025
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution to Award Mail-In Ballot Services

- F. Discuss Winnebago County Small Community Water Security Assessment Report
- G. Discuss Public Safety Building Design-Build Project Update
- H. Discuss Purchasing Ordinance State Statute Update
- I. Discuss Waste Management Contract Update
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

### **Roll Call**

Chairperson McDonald yes, Mr. Arena yes, Mr. Butitta yes, Ms. Hanserd yes, Mr. Hoffman yes, Mr. Salgado yes, Mr. Thompson yes.

### **Approval of Minutes – January 16, 2025**

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

### **Public Comment**

Chairperson McDonald omitted reading the Public Comment Section of the Agenda because no one was present to speak.

### **Resolution to Award Mail-In Ballot Services**

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

### **Discuss Winnebago County Small Community Water Security Assessment Report**

Chairperson McDonald called for any discussion.

- Discussion followed.
- A report will be provided at the next committee meeting.

### **Discuss Public Safety Building Design-Build Project Update**

Chairperson McDonald called for any discussion.

- Discussion followed.

### **Discuss Purchasing Ordinance State Statute Update**

Chairperson McDonald called for any discussion.

- Discussion followed.

### **Discuss Waste Management Contract Update**

Chairperson McDonald called for any discussion.

- Discussion followed.

**Future Agenda Items**

No future items were reported.

**Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn.

Motion: Ms. Hanserd. Second: Mr. Thompson.

The motion to adjourn was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Executive Assistant