

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, April 3, 2025
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, Vice Chairperson
Paul Arena
John Butitta
Jaime Salgado
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Lafakeria Vaughn, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Shawn Franks, Facilities
John Sweeney, County Board Member

Absent:

Joe Hoffman

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes –March 20, 2025
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Landscaping and Grounds Maintenance Services
- F. Ordinance Amending Section 62-3 (Nepotism) of The Winnebago County Code of Ordinances
- G. Future Agenda Items
- H. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson McDonald yes, Mr. Arena yes, Mr. Butitta yes, Ms. Hanserd yes, Mr. Salgado yes, Mr. Thompson yes.

Approval of Minutes – March 20, 2025

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.
The motion was passed by a unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Resolution Awarding Landscaping and Grounds Maintenance Services

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Ordinance Amending Section 62-3 (Nepotism) of The Winnebago County Code of Ordinances

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion: Ms. Hanserd made the motion to amend the Ordinance and restore Section 62-3(c)(2) with the new designation to be 62-3(e). Second: Mr. Salgado.

Chairperson McDonald called for any discussion on the amendment to the Ordinance.

- Discussion followed.

Chairperson McDonald called for any further discussion on the amendment to the Ordinance.

Chairperson McDonald called for a vote to approve the amendment to the Ordinance.

The motion to approve the amendment to the Ordinance was passed by a unanimous voice vote.

Motion: Chairperson McDonald made the motion to approve the amended Ordinance.

Second: Mr. Salgado.

Chairperson McDonald called for any discussion on the amended Ordinance.

Chairperson McDonald called for a vote to approve the amended Ordinance.

The motion to approve the amended Ordinance was passed by a unanimous voice vote.

Future Agenda Items

- None reported

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Salgado.

The motion to adjourn was passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant