

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 1, 2025
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, Vice Chairperson
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Others Present:

Patrick Thompson, County Administrator
Hope Edwards, Director, Purchasing (Staff Liaison)
Chris Dornbush, Chief Operations Officer
Shawn Franks, Facilities Director
Dan Magers, Chief Information Officer

Absent:

Michael Thompson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes –April 17, 2025
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Agreement with Rockford Public Schools, District No. 205, For Reciprocal Co-Location of Assets
- F. Resolution Awarding Email Security Filtering Annual Licensing
Cost: \$43,860
- G. Resolution Amending the Master Commercial Card Agreement with JPMorgan Chase Bank
- H. Resolution Approving Huffman Keel Partners, Inc. as the Construction Consultant for the Public Safety Building Project
- I. Resolution Awarding Replacement Carpet for the Administration Building Using CIP 2023 and 2024 Funds
Cost: \$68,863
- J. Resolution Awarding Snow Plowing Maintenance Services
- K. Future Agenda Items
- L. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson McDonald yes, Mr. Arena yes, Mr. Butitta yes, Ms. Hanserd yes, Mr. Hoffman yes, Mr. Salgado yes.

A quorum is present.

Approval of Minutes – April 17, 2025

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Resolution Authorizing the Chairman of the County Board to Execute an Intergovernmental Agreement with Rockford Public Schools, District No. 205, For Reciprocal Co-Location of Assets

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Email Security Filtering Annual Licensing

Cost: \$43,860

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Amending the Master Commercial Card Agreement with JPMorgan Chase Bank

Motion: Chairperson McDonald. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Approving Huffman Keel Partners, Inc. as the Construction Consultant for the Public Safety Building Project

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.
The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Replacement Carpet for the Administration Building Using CIP 2023 and 2024 Funds

Cost: \$68,863

Motion: Chairperson McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Snow Plowing Maintenance Services

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Future Agenda Items

- An Ad Hoc subcommittee was created and will meet on Monday, May 5, 2025, to review the Chairman's responsibilities and the powers to be reinstated or modified in his role.
 - Discussion followed.
- Committee members are invited to the PSB Building's wall-breaking ceremony on Tuesday, May 6, at 1 p.m.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn.

Motion: Mr. Salgado. Second: Ms. Hanserd.

A unanimous voice vote passed the motion to adjourn.

The meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Nancy Bleile
Executive Assistant