

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 7, 2025
5:30 PM

Present:

Valerie Hanserd, Vice Chairperson
Paul Arena
John Sweeney (Sub)
Michael Thompson

Absent:

John Butitta
Joe Hoffman
Keith McDonald, Chairperson
Christina Valdez

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Lafakeria Reuter, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Julie McCray-Grotto, Juvenile Detention
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit
John Penney, County Board Member
Jim Webster, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – July 17, 2025
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Public Hearing for Rural Transit Program Funding for Fiscal Year 2026
- F. Resolution Establishing the Date, Time, and Location of Each Meeting of The Winnebago County Board
- G. Resolution Establishing the County Holiday Schedule For 2026
- H. Resolution Reappointing John Butitta to the Board of Trustees of the Northern Illinois Land Bank Authority
- I. Discussion of Architecture and Engineering Contract for Juvenile Detention Center Expansion Project
- J. Future Agenda Items
- K. Adjournment

Vice Chairperson Hanserd called the meeting to order at 5:30 PM.

Roll Call

Vice Chairperson Hanserd yes, Mr. Arena yes, Mr. Thompson yes, Mr. Sweeney yes (sub).

A quorum is present.

Approval of Minutes – July 17, 2025

Vice Chairperson Hanserd called for a motion to approve the minutes of July 17, 2025.

Motion: Mr. Arena. Second: Mr. Thompson.

Vice Chairperson Hanserd called for a vote to approve the minutes.

The motion was passed by a unanimous voice vote.

Public Comment

Vice Chairperson Hanserd omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Public Hearing for Rural Transit Program Funding for Fiscal Year 2026

Vice Chairperson Hanserd read the notice for the Rural Transit Program Funding for Fiscal Year 2026.

- Discussion followed.

Vice Chairperson Hanserd asked if there were any other comments or questions.

Since there were no further comments, the Public Hearing was officially closed.

Resolution Establishing the Date, Time, and Location of Each Meeting of The Winnebago County Board

Motion: Vice Chairperson Hanserd. Second: Mr. Sweeney.

Mr. Patrick Thompson stated that the Resolution is an annual requirement mandated by state statute; the County Board must adopt a schedule for FY26.

Vice Chairperson Hanserd called for any questions or concerns.

Vice Chairperson Hanserd called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Establishing the County Holiday Schedule For 2026

Motion: Vice Chairperson Hanserd. Second: Mr. Thompson.

Mr. Patrick Thompson stated that the County Board adopts a holiday schedule each year.

Vice Chairperson Hanserd called for any questions.

Vice Chairperson Hanserd called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Reappointing John Butitta to the Board of Trustees of the Northern Illinois Land Bank Authority

Motion: Vice Chairperson Hanserd. Second: Mr. Arena.

Mr. Patrick Thompson advised that this is a resolution to reappoint Board Member Butitta to the Northern Illinois Land Bank Authority.

Vice Chairperson Hanserd called for any questions.

Vice Chairperson Hanserd called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Discussion of Architecture and Engineering Contract for Juvenile Detention Center Expansion Project

A discussion followed regarding the Architecture and Engineering Contract for the Juvenile Detention Center Expansion Project, which was presented to the County Board and then referred back to the committee for further review.

Vice Chairperson Hanserd called for discussion.

- Discussion followed.

Future Agenda Items

- Information Item - An item on the 2025 SIP List was budgeted for \$100,000, which the Operations Committee approved for UPS (Uninterrupted Power Supplies). After the bidding process, the appropriation was \$79,726. During implementation, six additional units costing approximately \$17,000 need to be purchased.

Motion to Adjourn

Motion: Vice Chairperson Hanserd made a motion to adjourn. Second: Mr. Thompson.

A unanimous voice vote passed the motion to adjourn.

The meeting was adjourned.

Respectfully submitted,

Nancy Bleile
Executive Assistant