

Winnebago County Board
Special Operations and Administrative Committee Meeting
Winnebago County Courthouse
400 West State Street, Room 815
Rockford, IL 61101

Thursday, October 23, 2025
5:00 PM

Present:

Paul Arena, Chairperson
Valerie Hanserd, Vice Chairperson
John Butitta
Joe Hoffman
Michael Thompson
Christina Valdez

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Lafakeria Reuter, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Debbie Crozier, Director, Human Resources
Dan Magers, Chief Information Officer
John Penney, County Board Member (arrived at 5:10 pm)

Absent:

Keith McDonald

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes –October 1, 2025
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Renewal with AMWINS Group Benefits For The Medicare Supplement and Prescription Drug Plan
- F. Resolution Awarding Renewal with Blue Cross Blue Shield for Administrative Services of The Group Insurance Plans
- G. Resolution Awarding Renewal with Northern Illinois Health Plan (NIHP) for Third-Party Administrative Services
- H. Resolution Awarding Cybersecurity Backup Annual Licensing Renewal Using IT Infrastructure Funds
Cost: \$200,606
- I. Resolution Awarding VMWare Annual Licensing Using IT Infrastructure Funds
Cost: \$69,111
- J. Resolution Awarding Microsoft Server 3-Year Licensing Contracts Using IT Infrastructure Funds
Cost: \$365,121
- K. Resolution Awarding Purchase of Regroup Licenses for 3 Years Using IT Infrastructure Funds
Cost: \$34,784

- L. Future Agenda Items
- M. Adjournment

Chairperson Arena called the meeting to order at 5:00 PM.

Roll Call

Chairperson Arena, yes; Mr. Butitta, yes; Ms. Hanserd, yes; Mr. Hoffman, yes; Dr. Thompson, yes; Ms. Valdez, yes.

A quorum is present.

Approval of Minutes – October 1, 2025

Chairperson Arena called for a motion to approve the minutes of October 1, 2025.

Motion: Mr. Hoffman. Second: Ms. Hanserd.

Chairperson Arena called for a vote to approve the minutes.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Arena omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Resolution Awarding Renewal with AMWINS Group Benefits For The Medicare Supplement and Prescription Drug Plan

Motion: Chairperson Arena. Second: Ms. Hanserd and Ms. Valdez.

Mr. Patrick Thompson reviewed the details of the resolution.

Chairperson Arena called for any questions or concerns.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Renewal with Blue Cross Blue Shield for Administrative Services of The Group Insurance Plans

Motion: Chairperson Arena. Second: Ms. Valdez.

Mr. Patrick Thompson reviewed the resolution.

Chairperson Arena called for any questions or concerns.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Renewal with Northern Illinois Health Plan (NIHP) for Third-Party Administrative Services

Motion: Chairperson Arena. Second: Ms. Hanserd.

Mr. Thompson reviewed the resolution.

Chairperson Arena called for any questions or concerns.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding VMWare Annual Licensing Using IT Infrastructure Funds Cost: \$69,111

Motion: Chairperson Arena. Second: Mr. Hoffman.

Mr. Patrick Thompson provided details about the resolution.

Chairperson Arena called for any questions or concerns.

- A discussion followed.

Ms. Reuter pointed out that the resolution should be updated to CR2025.
Chairperson Arena called for a vote to approve the resolution.
The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Cybersecurity Backup Annual Licensing Renewal Using IT Infrastructure Funds

Cost: \$200,606

Motion: Chairperson Arena. Second: Ms. Valdez.
Mr. Patrick Thompson provided details about the resolution.
Chairperson Arena called for any questions or concerns.
Chairperson Arena called for a vote to approve the resolution.
A unanimous voice vote passed the motion to approve the resolution.

Resolution Awarding Microsoft Server 3-Year Licensing Contracts Using IT Infrastructure Funds

Cost: \$365,121

Motion: Chairperson Arena. Second: Mr. Hoffman.
Mr. Patrick Thompson and Mr. Magers provided details about the resolution.
Chairperson Arena called for any questions or concerns.
Chairperson Arena called for a vote to approve the resolution.
The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Purchase of Regroup Licenses for 3 Years Using IT Infrastructure Funds

Cost: \$34,784

Motion: Chairperson Arena. Second: Dr. Thompson.
Mr. Patrick Thompson and Mr. Magers provided details about the resolution.
Chairperson Arena called for any questions or concerns.
Chairperson Arena called for a vote to approve the resolution.
The motion to approve the resolution was passed by a unanimous voice vote.

Future Agenda Items

- Resolution to Conduct a Space Needs Analysis on the next Operations Agenda.
 - PSB 3rd/4th Floors
 - Judicial Services
 - Sheriff's Training Center
- CIRMA – Cyber Security Liability Insurance Pricing

Motion to Adjourn

Chairperson Arena called for a motion to adjourn the meeting.
Motion: Ms. Hanserd. Second: Dr. Thompson.
A unanimous voice vote passed the motion to adjourn.
The meeting was adjourned.

Respectfully submitted,

Nancy Bleile
Executive Assistant