

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, January 15, 2026
5:30 PM

Present:

Paul Arena, Chairperson
Valerie Hanserd, Vice Chairperson
John Butitta
Michael Thompson

Absent:

Joe Hoffman
Keith McDonald
Christina Valdez

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Lafakeria Reuter, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Shawn Franks, Director, Facilities
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit
Dan Magers, Chief Information Officer
John Penney, County Board Member
John Sweeney, County Board Member
Justin Egler, WCSO
Josh Liston, WCSO
Chad Bounds, WCSO
Dominic Barcellona, Retired Deputy Chief WCSO

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes –December 4, 2025
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Purchase of One Civil Processing Vehicle for the Winnebago County Sheriff's Office Using CIP 2026 Funds
Cost: \$70,357
- F. Resolution Awarding Purchase of Two Vehicle Pool Replacements Using Internal Service Funds
Cost: \$52,958
- G. Update on Space Needs Study
- H. Other Matters
- I. Future Agenda Items
 1. Regional Office of Education
 2. Animal Services Update
 3. PSB/FCC Project Update
- J. Adjournment

Chairperson Arena called the meeting to order at 5:30 PM.

Roll Call

Chairperson Arena, yes; Mr. Butitta, yes; Ms. Hanserd, yes; Dr. Michael Thompson, yes.

A quorum is present.

Approval of Minutes – December 4, 2025

Chairperson Arena called for a motion to approve the minutes of December 4, 2025.

Motion: Ms. Hanserd. Second: Dr. Michael Thompson.

Chairperson Arena called for any discussion.

Chairperson Arena called for a vote to approve the minutes.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson Arena omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Resolution Awarding Purchase of One Civil Processing Vehicle for the Winnebago County Sheriff's Office Using CIP 2026 Funds

Cost: \$70,357

Motion: Chairperson Arena. Second: Dr. Thompson and Mr. Butitta.

Mr. Patrick Thompson provided details of the resolution.

- A discussion followed.

Chairperson Arena called for any other questions.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Purchase of Two Vehicle Pool Replacements Using Internal Service Funds

Cost: \$52,958

Motion: Chairperson Arena. Second: Ms. Hanserd.

Mr. Patrick Thompson reviewed the resolution and called for questions.

Chairperson Arena called for any questions.

Chairperson Arena called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Update on Space Needs Study

Mr. Patrick Thompson reported that the committee asked the County to conduct a Space Needs Study for departments on the downtown campus. Mr. Patrick Thompson provided a handout to the committee and discussed departmental space needs.

- A discussion followed.

Additional information will be provided at the next committee meeting.

Chairperson Arena called for any other questions or comments.

Other Matters

None reported.

Future Agenda Items

1. Regional Office of Education

Ms. Reuter will provide information at the next committee meeting.

2. Animal Services Update

The Animal Services issue was resolved.

3. PSB/FCC Project Update

No update.

Motion to Adjourn

Chairperson Arena called for a motion to adjourn the meeting.

Motion: Dr. Thompson. Second: Mr. Butitta.

A unanimous voice vote passed the motion to adjourn.

The meeting was adjourned at 5:49 PM.

Respectfully submitted,

Nancy Bleile

Executive Assistant