

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, May 19, 2026
1:30 PM

Present:

Bernice Marinelli, **Vice Chairperson**
John Butitta
Tim Delany
Jay Ferraro
Teresa Gobeli
Bob Nieman

Others Present:

Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Laura Doise, Asst. Administrator, River Bluff Health & Rehabilitation
Maggie Lewis, HR Representative, River Bluff Human Resources
Debbie Crozier, Director, Winnebago County Human Resources

Absent:

Frank Perrecone, **Chairperson**
Lowell Ingram
Jim Knutson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 21, 2026 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
- F. Discussion Item – Financial Report (Steve Schultz)
 1. Financial Statements (see attachment)
- G. Closed Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1))
- H. Other Matters
- I. Next Meeting – Tuesday, June 16, 2026, 1:30 pm, Finch Room at River Bluff Health and Rehabilitation, 4401 North Main Street, Rockford, Illinois 61103
- J. Adjournment

Call to Order

Vice Chairperson Marinelli called the River Bluff Board of Directors meeting to order at 1:30 p.m.

Roll Call

Vice Chairperson Marinelli, yes; Mr. Butitta, yes; Mr. Delany, yes; Mr. Ferraro, yes; Ms. Gobeli, yes; Mr. Nieman, yes.

A quorum is present.

Approval of April 21, 2026 Minutes

Vice Chairperson Marinelli called for a motion to approve the minutes of April 21, 2026.

Motion: Mr. Butitta. Second: Ms. Gobeli.

Vice Chairperson Marinelli called for any discussion, corrections, or additions.

Vice Chairperson Marinelli called for a vote on the motion.

The motion was passed by a unanimous voice vote.

Public Comment

Vice Chairperson Marinelli omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

Staffing

Ms. Lewis reported on new hires and terminations for April. The turnover rate for the last month is 6.56%, with a total of 244 employees. Ms. Lewis reviewed the 7 open positions.

1. Census

Ms. Doise reported that the average daily census for April was 148 residents, with a peak of 152. There were 10 new admissions. There are 114 on Medicaid, 9 on Medicare Part A, 25 on private pay, and 22 in hospice care (5 private and 17 Medicaid).

Admission and Referrals

There are four open admissions that are being processed. There were 10 admissions; 10 were lost, and 22 were denied, for a total of 46. Ms. Doise reviewed the losses and denials.

Discharges

Ms. Doise reported discharges for April.

Grievances

Ms. Schaffer reported that four grievances were filed in April and reviewed them. The facility received an IDPH Type B violation for a February incident. Ms. Schaffer also reviewed IDPH complaint surveys.

Quality Measures

Ms. Schaffer reviewed the facility's quality measures for April.

Call Light Project

Ms. Schaffer advised that the call light replacement project is complete in all resident rooms and that the exterior gates are being integrated into the system. Weekly meetings have been held with the vendor, installer, maintenance, and IT. An on-site visit is scheduled for June 2, 2026, with final completion expected on June 19, 2026.

Agency Usage

Agency usage continues to decline.

Other Administrators Updates

Ms. Doise is working with the Business Office on Medicaid applications and other needs.

IDPH Annual Survey

The facility is in the IDPH annual survey window and is awaiting the IDPH survey team's arrival. Ms. Schaffer is working on the annual licensure application.

FY27 Budget

The FY27 Budget was submitted on schedule.

Ms. Schaffer asked whether there were any questions about her report.

- A discussion followed.

Discussion Item – Financial Report (Steve Schultz)

1. Financial Statements (see attachment)

Mr. Schultz reviewed page one (the summary page) and the subsequent pages of the April 2026 financial report. Mr. Schultz reported that the FY27 Budget will be presented to the committee for review. Discussion followed on the FY27 and FY28 Budgets, as well as financial questions. Vice Chairperson Marinelli called for any other questions.

Closed Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1))

Vice Chairperson Marinelli called for a motion to enter a Closed Session.

Motion: Mr. Ferraro. Second: Mr. Butitta.

The motion passed by a unanimous voice vote.

Roll Call

Vice Chairperson Marinelli, yes; Mr. Butitta, yes; Mr. Delany, yes; Mr. Ferraro, yes; Ms. Gobeli, yes; Mr. Nieman, yes.

Vice Chairperson Marinelli – No action was taken during the closed session.

Other Matters

None reported.

Next Meeting

The next meeting is on **Tuesday, June 16, 2026, at 1:30 pm** in the **Finch Room** of River Bluff Health & Rehabilitation, 4401 North Main Street, Rockford, IL 61103.

Adjournment

Vice Chairperson Marinelli called for a motion to adjourn the meeting.

Motion: Mr. Butitta. Second: Mr. Ferraro.

Vice Chairperson Marinelli called for a vote to adjourn the meeting.

The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile
Executive Assistant