**Winnebago County Board**
**River Bluff Board of Directors Meeting**
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, June 16, 2026
1:30 PM

**Present:**
Frank Perrecone, Chairperson
Tim Delany
Jay Ferraro
Jim Knutson
Bob Nieman

**Others Present:**
Patrick Thompson, Winnebago County Administrator
Steve Schultz, Winnebago County Chief Financial Officer
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Laura Doise, Asst. Administrator, River Bluff Health & Rehabilitation
Maggie Lewis, HR Representative, River Bluff Human Resources

**Absent:**
John Butitta
Teresa Gobeli
Lowell Ingram
Bernice Marinelli, Vice Chairperson

**AGENDA:**

A. Call to Order
B. Roll Call
C. Approval of May 19, 2026 Minutes
D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters that are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the Chairman, please stand and state your name. Thank you.
E. Discussion Item – Administrators Report (Laura Schaffer)
    1. Census
F. Discussion Item – Financial Report (Steve Schultz)
    1. Financial Statements (see attachment)
G. River Bluff FY2027 Proposed Budget
H. Other Matters
I. Next Meeting – Tuesday, July 21, 2026, 1:30 pm, Finch Room at River Bluff Health and Rehabilitation, 4401 North Main Street, Rockford, Illinois 61103
J. Adjournment

**Call to Order**
Chairperson Marinelli called the River Bluff Board of Directors meeting to order at 1:30 p.m.

**Roll Call**
Chairperson Perrecone, yes; Mr. Delany, yes; Mr. Ferraro, yes; Mr. Knutson, yes; Mr. Nieman, yes.

A quorum is present.

**Approval of May 19, 2026 Minutes**
Chairperson Perrecone called for a motion to approve the minutes of May 19, 2026.
Motion: Mr. Nieman. Second: Mr. Ferraro.
Chairperson Perrecone called for any discussion, corrections, or additions.
Chairperson Perrecone called for a vote on the motion.
The motion was passed by a unanimous voice vote.

**Public Comment**
Chairperson Perrecone omitted reading the Public Comment Section of the Agenda because no one was present to speak.

**Discussion Item – Administrators Report (Laura Schaffer)**

Staffing
Ms. Lewis reported on new hires and terminations for May. The turnover rate for May is 6.69%, based on a total of 239 employees. Ms. Lewis reviewed the 8 open positions.

1. Census
Ms. Doise reported that the average daily census for May was 148 residents, with a peak of 149. There were 3 new admissions. There are 114 on Medicaid, 8 on Medicare Part A, 26 on private pay, and 22 in hospice care (5 private and 17 Medicaid).

Admission and Referrals
There were four admissions currently being processed. There were 3 admissions; 4 were lost, and 6 were denied, for a total of 24 for the month of May. Ms. Doise reviewed the losses and denials.

Discharges
Ms. Doise reported there were 5 discharges for May.

IDPH/Grievances
Ms. Schaffer reported that six grievances were filed in May and reviewed; all were resolved. The facility received three visits from IDPH in May. Ms. Schaffer reviewed the IDPH complaint surveys.

Quality Measures
Ms. Schaffer reviewed the facility's quality measures for May.

IDPH Annual Survey
The facility is within the IDPH annual survey window and awaiting the IDPH survey team's arrival. Ms. Schaffer completed the annual licensure application, which has been accepted through the end of September 2027.

Medicaid Application
Ms. Doise has been working with the Business Office on the Medicaid application.

Senior Expo
The Senior Expo is scheduled for Wednesday, June 17, from 9 am to 12 pm, with 40 registered vendors supporting seniors in the community. There is a TV spot at 6 am on WIFR for an hour, hosted by Aaron Wilson.

Clinical Operations
Ms. Schaffer shared information about leadership changes that have occurred since last month's meeting. There is now an interim Director of Nursing on staff who has been with the facility for 5 years.

Dining Room Proposal
Ms. Schaffer reported on a dining room proposal and discussed the product, costs, and warranty terms.

**Discussion Item – Financial Report (Steve Schultz)**

1. Financial Statements (see attachment)
   Mr. Schultz directed the committee to page one (the summary page) and reviewed the details and the subsequent pages of the April 2026 financial report. Discussion followed. Chairperson Perrecone called for any other questions.

**River Bluff FY2027 Proposed Budget**
Mr. Schultz presented the FY2027 Budget to the committee for review, with a focus on the Summary page. Mr. Schultz thanked Ms. Schaffer and Ms. Terrinoni, the County Director of Finance, for their work preparing the River Bluff budget. Discussion followed. Chairperson Perrecone invited any further questions for Mr. Schultz regarding the proposed budget.

Chairperson Perrecone called for a motion to approve the River Bluff FY2027 Proposed Budget.
Motion: Mr. Nieman. Second: Mr. Delany.
Chairperson Perrecone called for a vote on the motion.
The motion was passed by a unanimous voice vote.

**Other Matters**
None reported.

**Next Meeting**
The next meeting is on **Tuesday, July 21, 2026**, at **1:30 pm** in the **Finch Room** of River Bluff Health & Rehabilitation, 4401 North Main Street, Rockford, IL 61103.

For the August 18 and September 15 meetings, the River Bluff Board of Directors will convene at 1:30 pm in Room 510 of the County Administration Building at 404 Elm Street, Rockford, IL 61101.

**Adjournment**
Chairperson Perrecone called for a motion to adjourn the meeting.
Motion: Mr. Nieman. Second: Mr. Delany.
Chairperson Perrecone called for a vote to adjourn the meeting.
The motion was passed by a unanimous voice vote.

Respectfully submitted,

Nancy K. Bleile
Executive Assistant